CONSTITUTION
OF THE
SOUTH AFRICAN BUSINESS COUNCIL OF THE UNITED ARAB EMIRATES

There shall be established a South African Business Council to be known as the “South African Business Council – UAE” which shall be administered pursuant to the provisions of this Constitution. It shall be a non-profit voluntary organization comprising of individuals and companies.

1. DEFINITIONS

In this Constitution, the following words shall have the following meanings:

1.1 Annual General Assembly means a meeting constituted pursuant to Article 17.

1.2 Associate Member means any person or company who is a Member by virtue of Article 6.3.

1.3 Chapter has the meaning given to it in Article 4.1.

1.4 Committee means the executive management committee as defined in Article 13 responsible for the management of the Council.

1.5 Corporate Member means any company who is a Member by virtue of Article 6.1.

1.6 Council means the South African Business Council – UAE as constituted under this document.

1.7 Dubai means the Emirate of Dubai, United Arab Emirates.

1.8 Embassy means the South African Embassy of the United Arab Emirates situated in the Emirate of Abu Dhabi.

1.9 Emirate(s) means any of the Emirates of the UAE.

1.10 Establishing Committee has the meaning given to it in Article 13.4.

1.11 Financial Year means the financial year of the Council, which shall be from 1st January to 31st December of each calendar year.

1.12 Extraordinary General Assembly means a meeting constituted pursuant to Article 18.

1.13 Individual Member means any person who is a Member by virtue of Article 6.2.

1.14 Logo means the logo approved by the Committee to be used as allowed by this Constitution and shall be registered for that purpose.

1.15 Member(s) means any member(s) of the Council.

1.16 South Africa means The Republic of South Africa.

1.17 South African Citizen means a person holding a valid South African passport and or South African National ID or having permanent South African residence with a South African National Identity number or a South African corporate body.
1.18 UAE means United Arab Emirates

2. NAME OF THE COUNCIL

The name of the Council is the “SOUTH AFRICAN BUSINESS COUNCIL – UAE”. The Council may use an abbreviation of the name – SABCO – UAE”.

3. AIMS, OBJECTIVES AND POWERS

3.1 The objectives of the Council shall be:

The Council is a non-profit organisation of companies and individuals whose objectives are:

To provide a networking forum for members to develop their business activities, thereby promoting trade and other relationships between South Africa, the gulf countries as well as any other citizen or business council representing other countries in the UAE. The mechanisms for doing so shall include, but not be limited to:

3.1.1 Promoting members’, and South African, interests through:

a) expressing, reflecting and representing the views and interests of its members to government department and other organisations of the U.A.E., South Africa and other countries;

b) preparing, printing and publishing any periodicals, books, circulars, leaflets or other similar literature which may be thought desirable for the promotion of the interests of the Council and its members;

c) to provide a forum to South African business executives and organizations in the UAE and business executives and organizations of the UAE to identify, discuss and interact in areas of common interests;

d) make known by way of advertisement or in any other way the objects of the Council;

e) developing closer cultural and business relationships between South Africa and the Gulf countries;

f) organizing, promoting, or participating in competitions, meetings, seminars and exhibitions;

g) encouraging bilateral investment and

h) expanding the regional awareness of South Africa, and its trade and cultural assets in the Gulf countries.

3.1.2 Promoting member networking through:

a) vehicles for dialogue amongst its members and between its members;

b) providing facilities for social contact amongst members;

c) arranging reciprocal concessions and co-operation with other such bodies, associations or clubs; and

d) monitoring business and legal developments and provide its members with information so obtained.

3.1.3 This list is not exhaustive, and can be expanded by the Executive Committee to include any lawful activities, which help achieve the objectives of the Council.

3.2 The Council has all the powers required to achieve its aim and objectives as set out above, including without limitation, the power to:

3.2.1 develop a networking forum to promote stronger business relations and ties between South Africa and the UAE;

3.2.2 facilitate the free flow of information and advice between Members in accordance with this Constitution;

3.2.3 introduce and assist South African Citizens based in the UAE or South Africa wanting to establish a business in or trade with, either South Africa or the UAE;

3.2.4 monitor business and legal developments and provide Members with such information;

3.2.5 project a positive image of South Africa in the UAE; and

3.2.6 provide facilities for social networking among Members.
3.3 The powers of the Council shall be construed in a wide and unrestricted sense and may be extended, altered or modified from time to time as decided by the Council at an Annual General Assembly or Extraordinary General Assembly.

3.4 The Council, as an organisation, is excluded from engaging directly in the practice of any commercial business.

3.5 The Council, as an organisation, shall not engage in any political activity in the UAE nor allow its funds or facilities to be used for political purposes.

4. CHAPTERS AND HEAD OFFICE

4.1 The Council may establish a presence (a “Chapter”) in one or more of the Emirates, subject always to the applicable Federal and local laws, rules and regulations of each respective Emirate.

4.2 The affairs of each Chapter shall be governed by this Constitution. The Committee shall be responsible for managing and operating each Chapter, subject to and in accordance with this Constitution.

4.3 The head office of the Council shall be in Dubai. The Head Office may be relocated to another emirate if a majority of the membership of SABCO agrees by means of a vote during an Annual General Assembly.

5. LANGUAGE

The official language of the Council shall be English.

6. MEMBERSHIP

Subject to the provisions of Articles 8 and 9 below, anyone who falls into one of the following categories is eligible for membership to the Council.

6.1 Corporate Member

6.1.1 Any body corporate registered in South Africa with a branch in any of the Emirates or any business registered in the UAE, which is owned either in whole or at least 50% ownership in such company is held by at least one South African Citizen, or having a South African Citizen as general manager.

6.1.2 A Corporate Member may appoint one or more representatives, subject to the maximum number of representatives authorized by the Committee from time to time, to participate and represent its interests in the Council and such representatives shall preferably be South African Citizens. Where a representative is a South African Citizen, the representatives shall be entitled to full membership privileges and shall be entitled to vote and where a representative is not a South African Citizen, the representative shall be entitled to full membership.

6.1.3 Subject to Article 6.1.2, each representative shall have one vote.
6.2  **Individual Member**

6.2.1  Any person over eighteen (18) years of age, who is a South African Citizen and who has permanent residence in any of the Emirates shall qualify to apply to the Committee as an Individual Member.

6.2.2  An Individual Member shall be entitled to full membership privileges and shall have one vote.

6.3  **Associate Member**

6.3.1  A non-South African Citizen having residence or registered in any of the Emirates, but whose membership, as determined by the Committee, would be beneficial to the Council, may be invited to join as a Member.

6.3.2  The names of such persons shall be proposed by any Member and submitted in writing to the Committee. Upon approval by the Committee, such Associate Member shall be entitled to full membership privileges but shall not be entitled to vote.

6.3.3  An Associate Member who is a corporate entity may appoint one or more representatives, subject to the maximum number of representatives authorized by the Committee from time to time. to participate and represent its interests in the Council Representatives shall enjoy full membership privileges but shall not be entitled to vote.

6.4  **Honorary Members**

6.4.1  The Committee may invite up to fifteen (15) eminent UAE nationals in the business community to be Honorary Members.

6.4.2  Members may send to the Secretary General names of potential candidates.

6.4.3  Honorary Members do not pay any entrance or annual subscription fee.

6.4.4  Honorary Members are entitled to all the benefits and privileges of membership except that they are not qualified to be officers (or executive members) of the Committee, or to vote as Members, or to claim any share of the property of the Council on its dissolution.

6.5  **Guests**

6.5.1  Any Member may invite any number of Guests who are South African Citizens or one guest who is not a South African Citizen, but is the owner or part owner or an employee of a company as described in section 6.3 and 6.4 to attend a Members meeting (a Annual General Assembly or Extraordinary General Assembly) provided that such guest may attend no more than two (2) Members meetings without formally subscribing as a Member or be invited by the Committee as an Honorary Member. This restriction shall not apply to social or sporting events organized by the Council.

6.5.2  A guest shall not be entitled to membership privileges including but not limited to attending the Annual General Assembly, voting thereat or holding a position of office on the Committee.

7.  **APPLICATION FOR MEMBERSHIP**

7.1  Application for membership shall be made to the Committee for its approval on the submission of the completed application form, as detailed in Addendum B hereto. The application form may be amended from time to time as determined by the Committee.
7.2 On approval of the candidate for membership the Committee must:
7.2.1 give the candidate written notice in the form of an invoice of his approval for membership to the Council;
7.2.2 furnish the candidate with a copy of this Constitution via the website; and
7.2.3 request that the entrance fee and the first subscription fee be remitted to the Treasurer within fifteen (15) days from the date of the invoice referred to in Article 7.2.1 above.

7.3 On payment of the entrance fee and the first subscription fee a candidate becomes a Member and is entitled to all the benefits and privileges of membership and agrees to be bound by this Constitution.

7.4 If a candidate’s entrance fee and first subscription fee are not paid within fifteen (15) days from the date of the invoice referred to in Article 7.2.1 above, the approval of the candidate for membership to the Council becomes void, unless he satisfies the Committee that the delay in payment was justified in the circumstances. The Committee shall have absolute discretion in this regard.

7.5 Membership is non-transferable.

8. **ENTRANCE AND SUBSCRIPTION FEES**

8.1 Members shall be required to pay an entrance fee, annual subscription fee and any other fee determined by the Committee from time to time.

8.2 The amount of each aforementioned fee shall be determined by the Committee and due notice of the current fees and any changes thereto shall be given in writing to the Members. Any fees determined by the Committee shall apply to each Chapter.

8.3 Membership fees will be payable on or before fifteen days (15) days from date of invoice.

8.4 Renewal Membership fees will be payable on or before fifteen days (15) days from anniversary date.

8.5 Entrance, subscription or any other fees as determined by the Committee from time to time shall not be refundable whether a Member resigns or his membership is cancelled by the Committee for any reason whatsoever.

9. **FEES IN ARREARS**

9.1 If any Member fails to pay his annual subscription fee, or any other fee as determined from time to time by the Committee, within fifteen (15) days after it becomes due, the Committee shall call his attention to his failure to pay the relevant fee and if he arrears fee is not paid within fifteen (14) days thereafter, his membership shall be automatically terminated in accordance with Article 10 below.

9.2 Whilst in default, Members shall not enjoy voting or any other membership rights.

9.3 If at any time the Member gives the Committee a satisfactory explanation for being in arrears, he may at the absolute discretion of the Committee and upon receipt of any outstanding fees, be readmitted to membership without payment of any entrance fee.
10. TERMINATION OF REGULAR MEMBERSHIP

Regular Membership of SABO shall be terminated forthwith upon:

10.1 receipt of a written resignation from a Member; or
10.2 subject to Article 9.3 above, failure to pay any fee which has become due; or
10.3 the death of an Individual Member or bankruptcy or insolvency of a Corporate Member or Associate Member; or
10.4 dismissal of a Member in accordance with Article 11 below; or
10.5 termination of the membership of a Corporate Member and/or termination of an Associate Member shall result in the automatic termination of the membership of all representatives appointed by the Corporate Member or Associate Member pursuant to Article 6.

11. WITHDRAWAL OF REGULAR MEMBERSHIP

11.1 Any Regular Member may have his membership withdrawn by the Committee, if it is shown that he has acted in a manner deemed by the Committee in its sole discretion prejudicial to the interests of the Council or his acts are likely to cause or have caused material loss to the Council or have brought the Council into disrepute.
11.2 The defaulting Member shall be advised by the Committee in writing of his dismissal, provided that the majority of the Committee have voted in favour of the dismissal.
11.3 After a period of (3) three months following receipt by the member of a notice from the Committee pursuant to Article 11.2, the Member shall be entitled to submit a new application for membership in accordance with Article 7 above.
11.4 In the event that the Member was dismissed due to his acts causing the Council to suffer material loss, the Member shall not be entitled to submit a new application for membership until he has compensated the Council for such material loss.

12. MEMBERSHIP DATABASE

12.1 The Council shall maintain a database of all Members. The Council reserves the right to disclose Member contact details to Government or other Regulatory third parties for licensing purposes only.
12.2 The Council can however on behalf of a sponsor, Associate Member or Corporate Member, send out information with regards to marketing and advertising as per the membership entitlement.

13. COMMITTEE MEMBERS

13.1 Unless otherwise determined by the Council at an Annual General Meeting, the Council will be managed by a committee who shall number no more than 12 and who shall include no less than 50% South African Citizens and who are fully paid up Members (the “Committee”).
13.2 The Committee shall comprise of the following positions:
   a) President
b) Vice-President  
c) Secretary General  
d) Treasurer  
e) South African Embassy Representative – ex officio  
f) Immediate Past President  
g) Maximum eight (8) additional elected Members, totaling no more than twelve (12) elected Members.

13.3 The officers of the Committee, all of whom must be in possession of a valid residence permit for the UAE, shall be elected, with an option of re-election, by the Members at an Annual General Assembly provided always that each year two (2) Members of the preceding Committee remain in office.

13.4 The following officers of the Committee will be elected into the specific positions by Members at an Annual General Assembly after providing the Members with a short Curriculum Vitae of the proposed candidates at least 14 days before the Annual General Assembly:
   a) President  
   b) Vice President  
   c) Secretary General  
   d) Treasurer

13.5 A request for nominations will be sent via the official South African Business Council Website at the time of the announcement of the Annual General Assembly or if applicable Extraordinary General Assembly date as described in Section 17 of this Constitution.

13.6 Additional categories of officers may be established as determined by the Committee from time to time.

13.7 In the event that the Committee retains the services of any professional entity in furtherance of the performance of any of its obligations hereunder then any remuneration to be paid to such professional entity shall be agreed in advance by the Committee.

13.8 The Council will appoint a secretariat consisting of one or more persons to carry out administrative, marketing and such other duties as the Committee deems necessary from time to time.

14. POWERS AND DUTIES OF THE COMMITTEE

14.1 The powers and duties of the various members of the Committee are set out and described in Addendum A of this document.

14.2 Any Annual General Assembly, Extraordinary General Assembly or Committee meeting shall be convened and chaired by the President. The President shall be responsible for the development, stability and well-being of the Council and shall guide the Committee. At least two assigned official signatories of the following members shall countersign all cheques:
   a) Treasurer  
   b) President  
   c) Secretary General  
   d) Vice President

14.3 All members of the Executive Committee have a financial responsibility to the membership of the South African Business Council, while the Treasurer and President will give direction on financial matters of the Council. The President shall have a casting vote. For the avoidance of doubt, the casting vote may not be delegated unless the Vice President officiates on behalf of the President in his/her absence.
14.4 There shall be a Vice-President who shall deputize for the President if and when necessary. Notwithstanding the provisions of Article 14.1 above, in the absence of the President the Vice-President shall have a casting vote.

14.5 The Treasurer shall be responsible for all collections, issuing receipts, payments and keeping all books of accounts. Wherever possible he shall counter sign all the cheques in conjunction with the President and/or Vice- President and/or Secretary General. The Treasurer shall open, manage and operate the bank account(s) of the Council under joint signature with the President, Vice-President and Secretary General and shall deposit all funds in such account(s). The Treasurer shall also be responsible for preparing a report, balance sheets and statement of accounts for the preceding Financial Year and an estimate of the expenditure for the current Financial Year.

14.6 The Secretary General shall be responsible for preparing agendas and keeping the minutes of any Annual General Assembly, Extraordinary General Assembly, and Committee meetings. The Secretary General shall be responsible for general administrative matters, notices to members and liaison, where relevant. The Secretary General shall be responsible for any inventories and records of the Council.

14.7 The Committee may establish portfolios from time to time, such as social, finance/corporate governance, marketing, membership, database/website and business development, and such portfolios may be allocated to individual Committee members to manage during their term of office together with or without the support of a sub-committee.

14.8 At the commencement of each Financial Year the Committee shall determine the portfolio’s and adopt a budget for that Financial Year.

15. **TERM OF OFFICE**

15.1 The term of office of Committee members shall be one year. By a decision of the Members, the Committee members may be re-elected upon expiry of their term of office.

15.2 Any Committee Member determined by a majority of the members of the Committee to be in dereliction of his duties shall be forced to resign from the Committee and have his/her duties terminated with immediate effect after such a vote of no confidence as mentioned above. If such a member holds any of the following positions namely:
   a) President
   b) Vice President
   c) Secretary General
   d) Treasurer
an Extraordinary General Assembly shall be convened within two (2) calendar months of such a position becoming vacant, to allow the South African Business Council Members to elect a person into the new position. If the position becomes vacant within the last quarter of a calendar year, the position stay vacant and a temporary replacement appointed by a majority vote of the remaining Committee Members, until the Annual General Assembly of the following year.

15.3 In the event that the member of the Committee voluntarily resigns and is any such member holds any of the following positions, namely:
   a) President
   b) Vice President
   c) Secretary General
   d) Treasurer
then such Committee member may be replaced by means of an ad hoc election by the Members of the South African Business Council at an Extraordinary General Assembly to be convened within two (2) calendar months after such resignation. An interim Member may be appointed to the Committee until such meeting by the President of the Council on advice of a majority of the Committee. If such a vacancy occurs within the...
last quarter of a calendar year an interim Member may be appointed until the Annual General Assembly of the following year.

16. **SUB-COMMITTEES**

16.1 The Committee may appoint any number of sub-committees for whatsoever purpose it deems fit. Sub-committees may be composed of any combination of Committee, Individual, Corporate, Honorary or Associate Members.

16.2 Sub-committees shall periodically and on request of the President report their proceedings to the Committee and shall conduct their business in accordance with this Constitution and at the direction of the Committee.

16.3 A sub-committee shall be dissolved on accomplishment of the purpose for which it was established or when the term for which it was established has expired.

17. **ANNUAL GENERAL ASSEMBLY**

17.1 The Annual General Assembly shall be convened by the President within one (1) month following the end of the Financial Year on a date and at a time fixed by the Committee and to be announced at the previous Member’s meeting. The matters to be discussed at Annual General Assembly shall include:

17.1.1 considering the financial reports, balance sheets and statements of account for the preceding Financial Year and an estimate of the expenditure for the ensuing Financial Year;

17.1.1 election of the South African Business Council Committee Members;

17.1.1 deciding on any resolution which may be submitted to the meeting;

17.1.1 fixing the annual subscription fee; and

17.1.1 considering any other matters determined by the Committee or addressing any issues, requests, submissions or suggestions put forward by Members of the South African Business Council.

17.2 At least thirty (30) calendar days prior to any Annual General Assembly, the Secretary General must send to every paid up Member at his/her email address (as provided by the Members) a written notice of the Annual General Assembly stating the date, time and place of the meeting and setting out the provisional agenda detailing the matters to be conducted at the Annual General Assembly and invite Members to submit agenda items that they need to be addressed during the Annual General Assembly.

17.3 A voting paper shall be issued with the agenda for the meeting, giving the terms of each resolution to be proposed thereat.

17.4 The voting paper must be signed and returned to the Secretary General so as to arrive no later than twenty four (24) hours before the date of the meeting. Alternatively, if so advertised, votes may be submitted by e-mail to the Secretary General from a registered address, or by other attributable electronic means, by the same time. Such votes shall be treated as postal votes in Articles 17.5 and 17.7 below.

17.5 At the conclusion of the debate on each resolution, the presiding officer shall call upon the eligible Members present who have not cast a postal vote to vote upon the motion by a show of hands. The presiding officer shall then call upon the scrutineers to announce the result of the postal vote and shall then declare the total number of votes cast for or against the proposed resolution.

17.6 For a resolution to be carried it must be carried by a majority of Members entitled to vote. In the event of deadlock, the President shall have a casting vote.
17.7 A Member who has cast a postal or electronic vote but attends the meeting in person may cancel his postal or electronic vote and vote at the Annual General Assembly provided he so informs the scrutineers before the result of the postal vote is announced.

17.8 The presiding officer of the Annual General Assembly may require those who have voted at the meeting to identify themselves to the scrutineers.

17.9 The quorum for the Annual General Assembly shall be not less than 12 Members who are present at the Annual General Assembly and who are entitled to vote at such meetings.

17.10 The meeting can continue if the majority of the members present agree that voting can continue and if at least 50% of Committee Members are present.

17.11 During elections the presiding officer shall be either the Ambassador or the Consul General or any representative from the Embassy or Consulate in the UAE, designated by either of the officials mentioned above, in writing. Two scrutineers shall be appointed by the presiding officer to count the votes. The scrutineers shall record the votes cast for and against each resolution.

18. EXTRAORDINARY GENERAL ASSEMBLY

18.1 The Committee may call an Extraordinary General Assembly at any time for any special purpose. The quorum for Extraordinary General Assembly shall be not less than twelve (12) Members entitled to vote thereat.

18.2 In the event that the quorum is not reached, the meeting shall be adjourned for two (2) weeks and all Members shall be informed in writing of the second meeting. Any resolutions proposed in such second meeting shall be adopted by a simple majority of the Members entitled to vote thereat regardless of the number of Members present.

18.3 Articles 17.3 to 17.8 shall apply to the passing of resolutions put to the vote at any Extraordinary General Assembly. During elections the presiding officer shall be the President, or in his absence the Vice-President, or in their absence the Members present who are entitled to vote shall elect a member of the Council to take the chair. Two scrutineers shall be appointed by the presiding officer to count the votes. The scrutineers shall record the votes cast for and against each resolution.

19. COMMITTEE MEETINGS

19.1 A Committee meeting shall be convened at least once every calendar month and more frequently if deemed necessary by the President.

19.2 Every Committee member must be given not less than seven (7) calendar days formal notice of any Committee meeting and the notice must specify the business to be transacted thereat.

19.3 The quorum for Committee meetings shall be the President, and or the Vice-President, and or the Secretary General, and or the Treasurer and three (3) other Committee members. Resolutions passed at a Committee meeting shall only be valid if passed by a simple majority of the Members present and entitled to vote thereat.

19.4 Only Committee members shall be entitled to attend Committee meetings unless a person is specially invited to such a meeting by the President and for a specific task as clarified by the Committee beforehand.

19.5 Resolutions put to the vote shall be decided on by a show of hands.
19.6 In the event of deadlock, the President shall have a casting vote at Committee meetings.

19.7 Meetings may also be held by videoconference, teleconference or similar technologies provided that the notice of meeting indicates the places connected by audio/video link, that all the participants can be identified with certainty and that they are allowed to follow the discussion and intervene in real time in the business on the agenda. Such conditions holding, the meeting is deemed to be held in the place where its President is, so as to arrange for the drawing up and signing of the minutes and resolutions.

19.8 All resolutions shall be signed by those present in the meeting and filed in the relevant register.

20. VOTING

20.1 Only Committee, Individual Members and Corporate Members (through their representatives who are South African Citizens) shall have the right to vote. For the avoidance of doubt Associate Members and their representatives shall not be entitled to vote and Corporate Members representatives who are non-South African Citizens shall not be entitled to vote.

20.2 Individual Members shall have one vote and Corporate Members shall have votes equaling the number of representatives approved by the Committee from time to time who are South African Citizens.

20.3 On a poll votes may be given either personally, by postal or electronic vote or by proxy. Proxy votes are restricted to five (5) per eligible Member.

20.4 A proxy must be a Member. An instrument appointing a proxy must be received by the Secretary General not less than twenty four (24) hours before the meeting at which the proxy proposes to vote. Please see the Proxy addendum at the end of this document.

21. FUNDS – RECEIPT AND DISBURSMENT

21.1 The income and property of the Council, however derived, shall be applied solely towards the promotion of the objectives of the Council.

21.2 No proportion of any funds received by the Council shall be paid, or transferred directly, or indirectly to individual Members of the Council, excepting payment in good faith of reasonable and proper remuneration to any officer, employee, Member of the Council in return for services actually rendered to the Council for approved out of pocket expenses.

21.3 No member of the Committee shall be appointed to any full time salaried office of the Council. Furthermore, no remuneration or other benefit in money or money’s worth shall be given by the Council to any member of such Committee, except repayment of out of pocket expenses, remuneration for part time services, or reasonable and proper rent for premises demised or let to the Council.

21.4 The Council shall operate and maintain a single bank account with a UAE registered financial institution to receive and remit all funds on behalf of the Council, regardless of the number of Chapters established. The bank account shall be operated in accordance with the bank mandate to be agreed upon by the Committee from time to time.

22. COUNCIL NON-PROFIT MAKING & LIABILITY

22.1 The Council is intended to operate on a non-profit making basis. In the event that there is a surplus of income over expenditure, the surplus may be retained to meet future expenditure of the Council, applied to enable
22.2 It is not intended that Members incur liabilities to third parties by reason of their membership to the Council.

23. FINANCIAL YEAR

The Financial Year of the Council shall be from 1st January to 31st December in each year provided that the first Financial Year will start on the date of registration of the Council in the Commercial Register and end on 31st December of that Financial Year.

24. AUDIT OF ACCOUNTS

24.1 The accounts of the Council must be audited annually by a professional auditor approved by the competent authorities in the UAE who must submit his report to the Committee prior to the Annual General Assembly.

24.2 A professional independent auditor, who is not a Member of the Council, must be appointed at each Annual General Assembly for the forthcoming Financial Year.

25. DISSOLUTION OF THE COUNCIL

25.1 The Council shall not be dissolved except by a unanimous decision of the Committee to dissolve the Council and/or if at any Annual General Assembly, a resolution for the dissolution of the Council is passed by a majority of the Members present.

25.2 Subject to Article 18 above, the Committee shall hold an Extraordinary General Assembly not less than six (6) weeks later (of which not less than four (4) weeks written notice shall be given to each Member and at which not less than one-half of the Members are present) to ratify the aforementioned decision by a resolution passed by two-thirds of the Members voting on it. If the decision to dissolve the Council is so ratified, the Committee must immediately, or at such future date as is specified in the resolution, proceed to:
25.2.1 cancel the registration of the Council with the relevant authorities;
25.2.2 inform all registered Members, in writing of the dissolution of the Council;
25.2.3 insert a notice of the dissolution in at least one English language and one Arabic daily newspaper circulating in each of the Emirates at the relevant time;
25.2.4 inform the South African Embassy in writing of the dissolution of the Council;
25.2.5 settle any outstanding debts of the Council;
25.2.6 close any bank account or other account held in the name of the Council.

25.3 Any remaining funds must be given to the South African Embassy to be distributed at the discretion of the South African Embassy for the benefit of South Africans.

26. INDEMNIFICATION

26.1 Members shall not be liable for any debts or other liabilities of the Council. In the event of the Members (or any of them) being held liable for any amount in respect of any claims or proceedings against the Council, the Council agrees to indemnify the Members fully and keep them indemnified against all and any amount or amounts they pay or become liable to pay to any third party in settlement of any such claims or proceedings provided that the Members shall not pay or accept liability for any amount without first giving the Council notice in writing or the claim with full details and giving the Council such time and opportunity as it requires.
to discuss (or dispute) such payment or liability with the third party or competent authority as appropriate and this indemnity shall not apply to the extent that the Member is in breach of such proviso or otherwise acts in bad faith in its dealings with the Council. For the avoidance of doubt, Members in this section include Committee and sub-committee members.

26.2 The Committee and Committee members acting in good faith, or any other officers of the Council will not have any personal or collective liability for their acts or omissions.

27. GENERAL PROVISIONS

27.1 The Committee shall make regulations in conformity with this Constitution.

27.2 The rules contained in this Constitution may be added to, repealed or amended by a resolution passed at any Annual General Assembly or Extraordinary General Assembly in accordance with Articles 17 and 18.

27.3 The Committee is the sole authority for the implementation and interpretation of the rules and regulations contained in the Constitution and made by the Committee from time to time. The decision of the Committee on any question of implementation, interpretation or on any matter affecting the Council and not provided for the Constitution shall be final and binding on the Members.

28. GOVERNING LAW

This Constitution shall be governed by and construed in accordance with the laws of the UAE.

In witness of this Constitution signed on this ____ day of March 2013 by the duly appointed President of the South African Business Council.

___________________________
Signed by: Richard Harris
SABCO President
For and on behalf of the

BUSINESS COUNCIL OF SOUTH AFRICA - UAE
ADDENDUM A
PORTFOLIO KPI’s

Objective of Committee:
To serve as a facilitator/resource/catalyst for companies to develop business interests between South Africa and the UAE while offering members a platform to gain information/knowledge and networking opportunities.

Portfolios:

President:

• Develop and implement strategies with collaboration of the committee.
• Offer leadership and guidance in order to achieve the objectives.
• Maintain team cohesion and stability.
• Relationship building with stakeholders in conjunction with the committee.

Vice President:

• Support in developing and implementing the strategies.
• An alternative to the President in required situations.
• Assist in offering guidance to the committee.
• Relationship building with stakeholders in conjunction with the committee.

Secretary General:

• Management of permanent staff.
• General operational management, which includes meetings, AGM etc.

Treasurer / Legal / Governance:

• Operation of the bank account.
• Maintaining monthly financials.
• Arranging of Annual Audits.
• Maintaining and amending the Constitution when required.
• Licensing requirements
• Drawing up and approving of Contractual Agreements with Stakeholders.

Events:

• Identify/plan/deliver events that add value to SABCO and its members.
• Drawing up of budgets and income statements for all events.
• Liaising closely with Sponsorship & Membership to draft packages for events.
• Liaising closely with Marketing to publicise/brand events.
Marketing:

- Maintenance and further development of the SABCO brand.
- Communication and Advertising
- Maintenance of Social Media
- Press Liaison and facilitator
- Website development and maintenance

Sponsorship / Membership:

- Identifying potential members and sponsors
- Updating and developing current annual membership packages.
- Developing sponsorship agreements.
- Drafting proposals for potential sponsors.
- Ensuring the delivery of contracts with stakeholders.
- Developing sponsorship packages for ad hoc events in collaboration with the Events team.
- Relationship maintenance with sponsors and members.

Business:

- Relationship building with potential business partners.
- Liaison / facilitator between the DTI and potential companies who wish to develop business between SA and the UAE.
- Maintaining and strengthening relationships with our Patron.
- Identifying potential events that can add value to our business partners.
- Working closely with the Events team to deliver on events.
- Assisting with trade delegations.

Please note: Some of these portfolios will be handled by more than one individual

Proxy Addendum

"I ________________________________, being an eligible Voting Member of the South African Business Council of the UAE hereby appoint

_________________________________________ a fully paid-up member of the South African Business Council hereby appoint as my proxy to attend and vote for me on my behalf at the Annual General Assembly / Extraordinary General Assembly, a General Meeting of the South African Business Council of the UAE to be held on the_______day of _________________20__, and at any adjournment thereof.

Signed this __day of ___________________________20__

_________________________________________  
Member’s Signature  Proxy
ADDENDUM B

MEMBERSHIP FORM
I hereby wish to make an application to the South African Business Council ("SABCO") for membership and in making this application agree to abide by the Constitution of SABCO and Regulations laid down by the Committee from time to time.

Please indicate which membership you require:

Individual Membership

☐ AED 300/annum  Bronze Membership
☐ AED 2 000/annum  Silver Membership
☐ AED 5 000/annum  Gold Membership
☐ AED 12 000/annum  Platinum Membership
☐ AED 35 000/annum

Please enter your details / company details below:

Title: ______  Surname: ____________________________  Forenames: ________________________________

Citizenship: ____________________________________________

Company name: _____________________________________

South African Affiliation:  YES  NO

Postal address: _______________________________________

Email: ____________________________  Mobile: ____________________________

Telephone: ____________________________  Fax: ____________________________

Notes on Completion:

1. Please complete all sections of the form in block letters, sign and return to SABCO Administration – Membership together with your payment
2. Banking Details - Emirates NBD, Current Account No 1011086261601, Deira Branch
3. Cheques should be made payable to “South African Business Council”
4. Bronze, Silver, Gold and Platinum Members, please complete the attached representative forms per nominated member.